

**UNIVERSITY OF CAMBRIDGE
DEPARTMENT OF VETERINARY MEDICINE
WEST CAMBRIDGE SITE**

JUNIOR CLINICAL TRAINING SCHOLARSHIP (INTERNSHIP) IN SMALL ANIMAL STUDIES

AVAILABLE FOR 12.5 MONTHS AND IS SUBJECT TO A CONTINUOUS MONITORING PERIOD

SCHOLARSHIP AWARD: £18,370.00 PER ANNUM INCLUDING ACCOMMODATION

Purpose of the scholarship

The Junior Clinical Training Scholarship (JCTS/Internship) programme provides an opportunity for qualified veterinarians to obtain high-quality, post-graduate training in a range of small animal disciplines. The objectives of the programme are to enhance participants' clinical, diagnostic, problem-solving, communication, and technical skills, and to prepare individuals to advance to a Senior Clinical Training Programme (Residency) and subsequent specialism should they wish.

Programme Duration

12.5 months

The Department of Veterinary Medicine

The Department of Veterinary Medicine at the University of Cambridge has a distinguished history of major contributions to veterinary medicine and successful post-graduate training. The JCTS programme is supervised by Nick Bexfield (Clinical Director of Small Animal Services), Katie McCallum (Associate Teaching Professor in Small Animal Medicine), Georgina Harris (Clinical Neurologist) and Susana Monforte-Monteiro (Clinical Neurologist) but direct supervision in each rotation will be the responsibility of the clinicians in that discipline. There is a European or RCVS Diploma holder (recognised specialist) associated with the disciplines the JCTS will rotate through.

Summary of programme

The programme will start with a short introductory and shadowing period to explain details of the clinical working practices in the Queen's Veterinary School Hospital.

During the period of the Scholarship, the JCTS will receive training in each of the specialist areas they rotate through and provide support for the Senior Clinical Training Scholars (SCTSs) and senior clinical members of staff. The JCTS will have primary case responsibility for first opinion cases presented to the hospital from the RSPCA clinic and as emergencies. Responsibility for referral cases will be shared with SCTSs or senior clinical members of staff. As far as possible JCTS case responsibility (under supervision of the appropriate clinician) will extend from first consultation at the Hospital through all diagnostic procedures and treatments until the patient is discharged.

As part of the programme, the JCTS will be expected to actively participate in twice daily ward rounds, to take part in journal clubs and seminars associated with the rotation they are on, and to attend seminars, presentations and lectures that occur regularly in the hospital and wider department.

Each JCTS is encouraged to take up a small research project during their scholarship, with the aim of preparing a manuscript for publication in a refereed journal. At the end of the scholarship, each JCTS will give a presentation to the staff of the Department on their research or on a case/case series that has attracted their special interest.

Throughout the programme the JCTS will be viewed as professional role models for students. The

JCTS will be involved in supervision and guidance of final year undergraduate students during their clinical rotations and out-of-hours duties.

Rotations

The JCTS will spend approximately 20% of their time carrying out out-of-hours duties including care for in-patients, critical care and emergency patients. During the remainder of their time they will rotate through Anaesthesia, Cardiology, Diagnostic Imaging, Internal Medicine, Neurology, Orthopaedics, Dermatology, Oncology, Clinical Pathology and Soft Tissue Surgery. The JCTS's will also have elective weeks to concentrate on areas of particular interest to them or to undertake an externship.

The JCTS may attend one major regional or national veterinary meeting as part of the elective time during the year. Scheduling must be approved by the Directors of the JCTS Programme.

On successful completion of the scholarship each JCTS will be awarded a certificate to confirm fulfilment of all aspects of the programme, presented to you by the Directors of the JCTS Programme.

Holiday

The JCTS is allocated 4 weeks' of holiday, in addition to 4 elective weeks. This time will be pre-scheduled by the Directors of the JCTS programme in accordance with the needs of the Hospital.

Directors of JCTS programme:

Nick Bexfield

Teaching Professor
Clinical Director of Small Animal Services.

Katie McCallum

Associate Teaching Professor in Small Animal Medicine

Georgina Harris

Clinical Neurologist

Susana Monforte-Monteiro

Clinical Neurologist

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PERIOD**

1. Scholarship application procedure

Scholarship applicants should supply the following documents:

- A completed Junior Clinical Training Scholarship application form (JCTS 1)
- A Curriculum Vitae
- A covering letter giving reasons for wishing to undertake the Scholarship in the Department of Veterinary Medicine, University of Cambridge

Please submit type written forms or if handwritten please write in capital letters.

Please ensure that the above documents are submitted as one document. There is a dedicated place for applicants to copy and paste a Covering Letter and a CV on the JCTS Application Form (JCTS 1).

Applications should be submitted via e-mail to vetmed@vet.cam.ac.uk with the above documents as one attachment.

It is the responsibility of the applicant to request references from three referees. Please ask Referees to send these in prior to the interview date as stated below. References should be sent by email to vetmed@vet.cam.ac.uk with 'JCTS Reference' in the subject line. Failure to provide these may result in a delay to offer.

The Department will endeavour to notify scholarship applicants who have been shortlisted for interview as soon as possible.

2. Selection criteria for applicants

The following are essential:

- The Junior Scholar must hold a veterinary degree recognised by the Royal College of Veterinary Surgeons (RCVS), and upon commencement of the Junior Scholarship provide proof (in the form of a registration number) of Membership of the Royal College of Veterinary Surgeons (RCVS)
- Experience in spaying/neutering procedures of dogs and cats
- Experience in performing dental work in dogs and cats
- Completion of 1 year in primary care veterinary practice in the UK by commencement of the scholarship
- Experience of handling all small animal species
- Experience of working, and willingness to work, as part of a team
- Willingness to seek, and to accept, guidance and supervision from all hospital staff involved with clinical work
- Ability and willingness to provide guidance and supervision to students

- Excellent communication skills, both verbal and written, with the ability to work with staff at all levels of the organisation
- Proven ability to instruct and supervise students
- A positive service-orientated “can do” attitude
- Ability to cope with out of hours emergency working
- A good understanding of the professional context of veterinary medicine

The following are desirable:

- A clean driving licence.
- For applicants for whom English is not their first language, a score of 7.5 in IELTS (with no element under 7), or a score of 100 in TOEFL (with no element less than 24 - internet based test)*

TERMS AND CONDITIONS

The Junior Clinical Training Scholarship (JCTS) is available for **12.5 months** and is subject to a continuous monitoring period.

The Junior Clinical Training Scholarship award is £18,370.00 per annum (subject to change).

Teaching, Demonstration and other Paid Work

A scholar may undertake teaching and demonstrating in the University and the Colleges, subject to the approval of the Directors of the JCTS programme, provided that the total demand on their time, including time spent in preparation, does not normally exceed 6 hours a week. A Scholar may undertake any other form of paid work outside the University, subject to the approval of the Directors of the JCTS programme, provided that the total demand on their time, including time spent in preparation, does not normally exceed 6 hours a month.

Holiday

The JCTS is allocated 4 weeks' of holiday, in addition to 4 elective weeks. This time will be pre-scheduled by the Directors of the JCTS programme in accordance with the needs of the Hospital. On a Bank Holiday, clinical and out-of-hours duties will be undertaken on a rota basis.

Sickness absence

If a Junior Clinical Training Scholar is absent through illness for more than 7 days, the Directors of the JCTS programme should be informed, and medical certificates should be forwarded to the HR department. During absence covered by medical certificates, the Junior Clinical Training Scholarship award will be continued at the full rate for four weeks. In the case of absence through sickness for periods exceeding four weeks, the continuation of the Junior Clinical Training Scholarship will be considered in the light of the circumstances of the individual case.

Interruption of Training

Junior Clinical Training Scholars are expected to complete their training in a single continuous period. No requests for interruption of training will be approved for the purposes of employment, temporary lectureships, exchanges, voluntary service overseas, or expeditions/sports. Requests for interruption of training for reasons of maternity will be considered in the light of individual circumstances. Requests for interruption of training arising out of other personal or family reasons will receive sympathetic consideration. There will be no entitlement to the Junior Clinical Training Scholarship award during periods of interruption of training.

Reporting

The Junior Clinical Training Scholar will be required to participate in regular meetings with the clinical supervisor and will be subject to a continuous monitoring period. Details of targets and progress will be recorded on a monitoring form that will be signed by the Junior Clinical Training Scholar and the clinical supervisor. If any deficiency in the progress of the Junior Clinical Training Scholar is revealed during a monitoring meeting, a written warning and advice on correction of the deficiencies will be given. The Junior Clinical Training Scholar will be encouraged in these circumstances to seek the advice and support of a senior clinician unconnected with her/his training. Failure to remedy the deficiencies may lead to termination of the Junior Clinical Training Scholarship on the advice of the Directors of the JCTS programme in the Department.

Termination of Awards

The award of the JCTS may be terminated at any point at the absolute discretion of the University. The award of the JCTS may be terminated if the Junior Clinical Training Scholar, after a written warning, fails to comply with the terms and conditions of the JCTS programme. In the event of termination of an award, a Junior Clinical Training Scholar will, wherever possible, be given reasonable formal written notice of the date on which the training has ended.

Accommodation

On-site accommodation is offered to all Junior Clinical Training Scholars as part of the Scholarship agreement. The monthly cost of utilities is covered by the programme. Please note that the keeping of pets is not permitted in the JCTS accommodation provided by the Department. If the Junior Clinical Training Scholar wishes to organise their own accommodation this needs to be within a 15 minute distance from the Queen's Veterinary School Hospital.

Income Tax and National Insurance

The award of a Scholarship is not normally regarded as income for income tax purposes or National Insurance purposes. It should be noted that earnings from sources such as teaching and demonstrating or approved external activities may be subject to Income tax and National Insurance but fall outside of the scope of this Scholarship Agreement.

Communications to Press, Radio and Television

Communications to the press, radio or television, expressing personal views, excluding scientific communications to the scientific and veterinary press, may not be communicated from the Department's address or using the Department's name except by the prior permission of the Head of Department. The consent of the Head of Department is required before expressing views in public on matters connected with the work of the Department of Veterinary Medicine.

Standard Operating Procedures

Junior Clinical Training Scholars are required to follow the Standard Operating Procedures of the Queen's Veterinary School Hospital and its diagnostic laboratories.

Professional qualifications and MRCVS

The Junior Clinical Training Scholar must hold a veterinary degree recognised by the Royal College of Veterinary Surgeons (RCVS) and upon commencement of the JCTS provide proof (in the form of a registration number) of Membership of the Royal College of Veterinary Surgeons.